

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | Director of Resources and Housing | | |
| Contact person: | Paul Rounding, Capital Programme Manager | | Telephone number: 01133781196 |
| Subject²: | Approval to award a contract to replace heating systems in 2 high rise blocks with the installation of ground source heat pumps (GSHP). | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Resources and Housing:</p> <ul style="list-style-type: none"> a) Approved the award of a contract to Cenergist Limited to undertake the installation of ground source heat pumps for a contract sum of £1.610m to two high rise blocks – Westerly Croft and Westerly Rise; and b) Noted that this follows a direct call off from the Procurement for Housing (PFH) framework, and that it is proposed that these works will be completed between December 2020 and March 2021, and c) Approved expenditure for an additional £100k to enable delivery of the full project. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>As part of the council's plans to support communities, address fuel poverty and increase energy efficiency, a decision was taken by the Director of Resources and Housing in November 2020 to approve the procurement and provide the authority to spend for works to replace existing electric storage heating and hot water systems in these two high rise blocks.</p> <p>In line with the agreed approach a tender process has taken place through the Procurement for Housing (PFH) framework, evaluation and due diligence work has been undertaken, and this report seeks approval to the direct award of the</p> | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

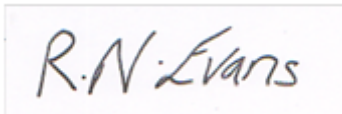
³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>contract to Cenergist Limited.</p> <p>The value is £100k above the pre-tender estimated cost, linked to a change related to scheme redesign to align with housing development plans on the adjacent Mistress Lane.</p> |
| | <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>No other options presented. Due diligence has been undertaken by Housing on the price and tender requirements to ensure that the contract values are realistic, sustainable and offer value for money.</p> |
| Affected wards: | Armley |
| Details of consultation undertaken⁴: | <p>Executive Member</p> <p>Cllr Coupar August 2020</p> <p>Ward Councillors</p> <p>Cllr L. Cunningham 23 July 2020</p> <p>Cllr J. McKenna 23 July 2020</p> <p>Cllr A.Smart 23 July 2020</p> <p>Others</p> <p>Procurement, Legal & Finance June-November 2020</p> |
| Implementation | <p>Officer accountable, and proposed timescales for implementation</p> <p>Paul Rounding, Capital Programme Manager.</p> <p>Start on site December 2020, and works complete by March 2021.</p> |
| List of Forthcoming Key Decisions⁵ | <p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature Date</p> |
| Publication of report⁶ | <p>If not published for 5 clear working days prior to decision being taken the reason why not possible:</p> <p>If published late relevant Executive member's approval</p> |

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

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| | Signature | Date |
| Call In | Is the decision available ⁷ for call-in? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | |
| Approval of Decision | Authorised decision maker ⁸ Neil Evans, Director of Resources and Housing | |
| | Signature  | Date: 26/11/20 |

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.